

**GUARANTEED ADMISSION AGREEMENT**  
**VIRGINIA COMMUNITY COLLEGE SYSTEM**  
**AND**  
**EMORY & HENRY COLLEGE**

Emory & Henry College (E&H) and the Virginia Community College System (VCCS), recognizing the need to facilitate the transfer of students from the community college to E&H, resolve to adopt a Guaranteed Admission Agreement (GAA).

**Definitions**

“Transfer-oriented associate degrees” refers to VCCS Associate of Arts, Associate of Science, and Associate of Arts and Sciences degrees. This includes VCCS General Studies associate degrees that have been approved by the State Council of Higher Education for Virginia (SCHEV) as transfer degrees according to the State Committee on Transfer (see website at: <http://www/schev.edu/Students/GeneralStudiesWebtext.pdf>).

“Accredited institutions” are non-profit institutions accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) or similar regional accrediting bodies.

“GAA student” refers to a student who graduates from a transfer-oriented degree program at a Virginia community college with a cumulative grade point average (GPA) of 2.5 or higher on a four-point scale (as shown on the VCCS transcript) and who intends to transfer to E&H.

**Academic Admission Agreement**

GAA students are guaranteed admission to E&H and may expect the following:

1. Upon receipt of completed E&H application materials, E&H will guarantee admission to GAA students. No distinction will be made by E&H regarding college courses applicable to the transfer-oriented associate degree that are taken through dual enrollment arrangements with high schools. Completion of the associate degree while enrolled in high school will not preclude the student from eligibility under this agreement. However, if a GAA student does not have at least 12 credits earned after high school graduation, they must complete Transitions I (ETLA 100), Foundations I (ETLA 101) and Foundations II (ETLA 201) in the first three terms at E&H.
2. GAA students may apply up to 62 transferable semester hours from two-year institutions toward the minimum of 120 semester hours required for a B.A. degree (124 for a B.S.). Each course must have been graded C (2.0) or better in order to transfer. If a course is repeated, only the highest grade will be considered. Credits earned at accredited institutions other than Virginia’s Community Colleges to satisfy the transfer-oriented associate degree will be treated on an equal basis as credits earned from Virginia’s Community Colleges. In addition, credit for courses completed through International baccalaureate, Advanced Placement, CLEP, military experience or other advanced standing programs will be accepted according to stated policies of acceptance

for credit which can be found in the E&H College Catalog. E&H will inform the student at the time of enrollment if there are additional course requirements beyond the 120 (or 124) minimum semester hours needed for graduation. Such courses will be specified in writing. The academic catalog states the courses required for graduation.

3. GAA students will be guaranteed completion of all lower level general education requirements (E&H Core Curriculum Requirements) as long as the following courses have been completed:
  - One religion course
  - Two foreign language courses in the same language, or completion of a single course at or above the 102 level.
  - A VCCS CSC or ITE course or demonstrate computer proficiency through an E&H administered test.

If these courses are not completed at the VCCS, the student may still be admitted under the terms of this agreement, but must complete the equivalent courses upon enrollment at E&H. Specific departmental requirements or prerequisites may be needed for the major. Therefore, depending on the E&H major, GAA students may need to take additional lower-level courses after transferring to E&H.

Students must complete the Great Works in Context (junior level) and Connections (senior level) Core Curriculum Requirements at E&H.

4. Acceptance in some degree programs at E&H is competitive; thus guaranteed admission into E&H does not imply admission to these programs without further acceptance by the program or department offering the program.

### **Benefits to Virginia Community College Students**

1. E&H waives its application fee.
2. E&H will consider GAA students who enroll at E&H on the same basis as native students for admission to competitive programs, registration, financial aid, scholarships, student housing, parking, and any other opportunities open to native students at the junior level.
3. GAA students may contact E&H's Admissions Office, who will provide transfer students with appropriate advisement information.

### **Responsibilities**


1. GAA students will follow all E&H application processes and all special departmental/program application procedures, deadlines, and grade point average requirements.
2. VCCS colleges will assist prospective GAA students by advising students regarding courses needed to complete the transfer-oriented associate degree. The VCCS will notify students of transfer opportunities to E&H under this GAA by posting links to the agreement on the VCCS

transfer website and the Virginia Education Wizard.


3. E&H will develop a transfer guide for use by counselors, faculty, and students throughout the VCCS. This guide will be reviewed and updated on a regular basis by E&H and made available to VCCS colleges.
4. E&H will provide tracking data on performance of GAA students at E&H, including credits presented and accepted in transfer, E&H courses attempted and completed, cumulative GPA, major, graduation date from E&H, and comparisons with native students. The specific data elements and the timing of the report will be determined by Institutional Research staffs from the VCCS and E&H and provided by July 1 of each year.

### Review of the Agreement

1. The provisions of this agreement shall take effect when signed by the appropriate institutional representatives. Any changes, additions, or deletions to this agreement shall be made only after consultation with and agreement among officials at both institutions.
2. E&H and the VCCS will review the GAA every three years to make adjustments as deemed appropriate to maintain its integrity and for the improvement of the transfer process. Changes will not adversely affect students already enrolled under the provisions of the existing GAA.
3. The GAA will remain in effect until terminated by either party upon written notice of intention to terminate. Such notice should be given one year in advance of the date of termination; students who entered under the GAA may take advantage of its terms for two years after termination becomes effective.

  
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Glenn DuBois, Chancellor  
Virginia Community College System

5/22/14  
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Date

  
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Jake Schrum, President  
Emory & Henry College

May 30, 2014  
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Date